

**Notice of Public Meeting
Juneau Public Library Board of Trustees**

**Wednesday, January 12, 2022 at 5:00 PM
Board Room at the Juneau Public Library (and via GoToMeeting)
250 N. Fairfield Ave., Juneau, WI 53039**

Any trustee unable to attend, please notify the Library at 920-386-4805

To access the meeting virtually from your computer, tablet or smartphone click on this link.
<https://global.gotomeeting.com/join/766605605>

You can also dial in using your phone.

United States: +1 (571) 317-3122

Access Code: 766-605-605

AGENDA

1. CALL TO ORDER
2. PUBLIC COMMENT / CORRESPONDENCE
 - a. Jeff Nowicki from Hometown Glass will share with the board his Pella window replacement recommendations (with updated computer renderings of the recommendations shared in November).
3. APPROVAL OF AGENDA / Action
4. APPROVAL OF MINUTES / Action
 - a. December 8, 2021
5. BUDGET / Action
 - a. City of Juneau monthly expenses for December, 2021
 - b. Year-to-Date City Expenditures for 2021
6. FINANCIAL REPORTS / Action
 - a. Approval of bills December 8-December 31, 2021
 - b. Treasurer's report for December 2021
 - c. Year-to-Date Board Expenditures for 2021
7. BUILDING & GROUNDS / Discussion with possible action
 - a. Window repair in 2021 & replacement in 2024; update
 - b. Inspections; update
 - i. Cross Connection report completed on Dec. 28, 2021
 - c. Internet phones & faxing; update
 - d. Emergency lighting repair; update
8. SERVICES & PROGRAMS / Informational
 - a. December programming stats
 - b. January programming; update
 - c. Year-to-Date Circulation (2021)
 - d. New product launches and returning programming:
 - i. Hoopla digital
 - ii. Flix @ Six and Kid Flicks in-person movies
 - iii. LEGO Lab
 - iv. Reinventing of "Recipe Club" program
9. PUBLIC RELATIONS / Informational
 - a. Juneau Chamber of Commerce's "Parade of Trees"; update
 - b. "Countdown to Christmas" storytimes - partnership with Juneau's Local Access Cable TV; update
 - c. "Abraham Lincoln: A New Birth of Freedom" program co-sponsored by Friends of the Juneau Library
10. STAFF / Discussion with possible action
 - a. Advertise for "Library Page" position: interview late January, hire & train in February
 - b. Sunset of City of Juneau's COVID-19 policy
 - c. Coverage during employee illness

Cc: Library Trustees: E. Gratton, K. Marose, R. Smanz, W. Smedema, J. Johnson, A. Thompson, J. Hirschfeld
City Hall: M. Buchda, Mayor D. Wegener
Media: Independent News/Waterfront Daily Times (news1@wdtimes.com)

The public is welcome to attend. Requests for persons with disabilities who need assistance to participate in this meeting should be made to the Library Director at 920-386-4805 with as much notice as possible.

Dated and posted: 01/10/22 8:00 AM

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11. POLICIES / Discussion with possible action
 - a. Review of Collection Development Policy (which includes material reconsideration form)
12. MONARCH LIBRARY SYSTEM / Informational
 - a. Annual report submission due March 1, 2022
13. DIRECTOR'S REPORT / Informational
 - a. Written and verbal report for January 2021
14. BOARD PLANNING / FUTURE AGENDA ITEMS / Action
 - a. Juneau Public Library Board of Trustees will meet next on Wednesday, February 9, 2022 at 5:00 PM.
15. ADJOURNMENT

Cc: Library Trustees: E. Gratton, K. Marose, R. Smanz, W. Smedema, J. Johnson, A. Thompson, J. Hirschfeld
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