

Notice of Public Meeting
Juneau Public Library Board of Trustees
Wednesday, February 10, 2021 at 5:00 PM
Large Meeting Room at the Juneau Public Library (and via GoToMeeting)
250 N. Fairfield Ave., Juneau, WI 53039

Any trustee unable to attend, please notify the Library at 920-386-4805

To access the meeting virtually from your computer, tablet or smartphone click on this link.
<https://global.gotomeeting.com/join/690926573>

You can also dial in using your phone.

United States: +1 (224) 501-3412

Access Code: 690-926-573

AGENDA

1. CALL TO ORDER
2. PUBLIC COMMENT / CORRESPONDENCE
3. APPROVAL OF AGENDA / Action
4. APPROVAL OF MINUTES / Action
 - a. December 9, 2020
5. BUDGET / Discussion with possible Action
 - a. City of Juneau monthly expenses for December, 2020
 - b. City of Juneau monthly expenses for January, 2021
 - c. Year-to-Date City Expenditures for 2020
 - d. Year-to-Date City Expenditures for 2021
6. FINANCIAL REPORTS / Action
 - a. Approval of bills from December 9 - December 31, 2020
 - b. Approval of bills from January 1 - February 9, 2021
 - c. Treasurer's report for December 2020
 - d. Treasurer's report for January 2021
 - e. Federated Fund Annual Report for 2020
 - f. Year-to-Date Board Expenditures for 2020
 - g. Year-to-Date Board Expenditures for 2021
7. BUILDING & GROUNDS / Informational
 - a. UPS (uninterrupted power supply) unit replacement; update
8. PERSONNEL / Informational
 - a. 6 month reviews in February (hired in August) for 2 library pages
 - b. Staff work afternoon (noon to 4:00 pm) planned for Saturday, Feb. 20
9. SERVICES & PROGRAMS / Informational
 - a. January programming stats (new format)
 - b. February programming calendar
 - c. Year-to-Date Circulation (2020)
 - d. Year-to-Date Circulation (2021)
 - e. Wonderful Winter Reading Challenge using Beanstack app for January, 2021; update
 - f. B&W printing from mobile devices now possible
 - g. Milwaukee Journal Sentinel is now digital
10. PUBLIC RELATIONS / Informational
 - a. Partnership with Juneau Parks & Rec. Dept. for March 15th cartooning program
 - i. Friends of JPL funding ½ of the performer's fee
 - b. Two Thrivent "Action Plans" submitted by Friends of JPL for S.T.E.A.M. kits and book purchases
 - c. Opening up Board Room for scheduled patron usage:
 - i. Limited group size and must wear masks
 - ii. 2-hour blocks of time once per day
 - iii. One hour blocks of time between usage for sanitizing

11. POLICIES / Discussion with possible action
 - a. "Code of Conduct" policy review with possible adoption
12. MONARCH LIBRARY SYSTEM / Action
 - a. Kim Niesing will be full-time Monarch staff starting March 8th
 - b. DPI's Annual Report due for approval by library boards in February
 - i. Must be reviewed by MLS before being approved by library board
 - ii. Schedule special meeting to approve annual report which must be approved and submitted by March 1st
13. DIRECTOR'S REPORT / Informational
 - a. Written and verbal report for January 2021
14. BOARD PLANNING / FUTURE AGENDA ITEMS / Action
 - a. Juneau Public Library Board of Trustees will meet next on Wed., March 10, 2021, at 5:00 PM
15. ADJOURNMENT

Cc: Library Trustees: E. Gratton, K. Marose, R. Smanz, W. Smedema, P. Shanks, A.Thompson, J. Hirschfeld
City Hall: V. Easterly, Mayor D. Wegener
Media: Independent News/Watertown Daily Times (news1@wdtimes.com)

The public is welcome to attend. Requests for persons with disabilities who need assistance to participate in this meeting should be made to the Library Director at 920-386-4805 with as much notice as possible.

Dated and posted: 02/09/21 2:00 PM