

**Notice of Public Meeting
Juneau Public Library Board of Trustees**

**Wednesday, November 10, 2021 at 5:00 PM
Board Room at the Juneau Public Library (and via GoToMeeting)
250 N. Fairfield Ave., Juneau, WI 53039**

Any trustee unable to attend, please notify the Library at 920-386-4805

To access the meeting virtually from your computer, tablet or smartphone click on this link.

<https://global.gotomeeting.com/join/269949797>

You can also dial in using your phone.

United States: +1 (571) 317-3122

Access Code: 269-949-797

AGENDA

1. CALL TO ORDER
2. PUBLIC COMMENT / CORRESPONDENCE
3. APPROVAL OF AGENDA / Action
4. APPROVAL OF MINUTES / Action
 - a. September 15, 2021
 - b. October 13, 2021
5. BUDGET / Discussion with Possible Action
 - a. City of Juneau monthly expenses for September & October, 2021
 - b. Year-to-Date City Expenditures for 2021
 - c. City of Juneau General Fund Summary
 - d. Budget Public Hearing on Monday, November 22, 2021 (note the date change)
6. FINANCIAL REPORTS / Action
 - a. Approval of bills September 15-October 12 & October 13-November 9, 2021
 - b. Treasurer's report for October 2021
 - c. Year-to-Date Board Expenditures for 2021
 - d. Renewal of CD 009; update
7. BUILDING & GROUNDS / Informational
 - a. Shelving for library materials stored at City Hall; update
 - b. Asphalt repair in parking lot; update
 - c. Window repair by DPW & possible window replacement in 2024
8. SERVICES & PROGRAMS / Informational
 - a. October programming stats
 - b. November programming; update
 - c. Year-to-Date Circulation (2021)
 - d. Possible January launching of pre-COVID programs (yoga, recipe club, movie nights)
 - e. "Frosty the Snowman Family Movie Night" on Thursday, December 16
9. PUBLIC RELATIONS / Informational
 - a. Book Character Pumpkin Decorating Contest; update
 - b. Food Drive for The Gathering Source food bank
 - c. Coat Drive for Dodgeland's "Strive" program
 - d. Mary Ward donation of birdhouses; update
 - e. Juneau Chamber of Commerce's "Parade of Trees"
 - f. "Countdown to Christmas" storytimes - partnership with Juneau's Local Access Cable TV
 - g. Gingerbread House Decorating Contest in Nov./Dec. with local culinary arts judges
 - h. ADRC of Dodge County "Watch Parties", "SPARK" program hosting, and added resources
 - i. 5-Stones Dodge County added resources

Cc: Library Trustees: E. Gratton, K. Marose, R. Smanz, W. Smedema, Vacant Seat, A.Thompson, J. Hirschfeld
City Hall: S. Hart, Mayor D. Wegener
Media: Independent News/Watertown Daily Times (news1@wdtimes.com)

The public is welcome to attend. Requests for persons with disabilities who need assistance to participate in this meeting should be made to the Library Director at 920-386-4805 with as much notice as possible.

Dated and posted: 11/8/21 10:00 AM

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10. STAFF / Action

- a. Director Thrane and Assistant Director Lange to attend Wisconsin Library Association (WLA) Conference in Green Bay, November 16-19, 2021
- b. Adult Services Librarian, Karla Zimmerman, probationary period over and wage adjustment
- c. Hiring of a one day per week "floater" library page (3-hr shift)

11. MONARCH LIBRARY SYSTEM / Informational

- a. New MLS Director, Riti Grover; update
- b. Materials challenge and Intellectual Freedom issues at member libraries
- c. ARPA grant applications:
 - i. Monarch - RFID and Self Check-Out Machines
 - ii. Mead - Outdoor Lockers
- d. No delivery on Thursday, November 25th and Friday, November 26.

12. DIRECTOR'S REPORT / Informational

- a. Written and verbal report for November 2021

13. BOARD PLANNING / FUTURE AGENDA ITEMS / Action

- a. Juneau Public Library Board of Trustees will meet next on Wed., December 8, 2021, at 4:30 PM

14. ADJOURNMENT

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