

**Utility Commission Meeting**  
**Monday, January 4, 2021**  
**6:00 PM at Utility Office Building**

Members Present: Robert Affeld, Ross Canniff, Bart Coons, Cheryl Braun, Dick Evans, Nick Gahlman, Tim Gassner, and Mayor Wegener

Members Absent:

Also Present: Alice Gentz and Laurie Runyan

The meeting was called to order at 6:00 PM and roll call was taken. Motion by Braun/Canniff to approve the agenda. Motion carried 5-0.

Motion by Braun/Evans to amend previous minutes to read AMI meter handheld was ordered, not arrived, and that Dan and Ross signed a letter put together by MSA stating that to the best of their knowledge the laterals on the streets to be reconstructed are lead, not that Ross and Dan talked to the DNR about it, and approve the amended minutes. Motion carried 5-0.

**Public Appearances/Comments:**

- A. MSA to Discuss Wastewater Facilities Plan. We had a phone conference with Matt Castillo of MSA and went through handouts that he sent earlier. MSA has projected future load and flows for the next 20 years, documented where our current system has problems, and solutions for problems now and in the future. We recently updated our filter media and backwash nozzles, and we replace some manholes each year. Filters can only do so much to eliminate problems; we need more flexibility when flows vary. Discussed oxidation ditch; may want to view other communities that have this. Our next step will be getting costs and finding sources of funding and grants. Will coordinate when we'll be at plant, so others can attend.
- B. Take Action as Needed. No action taken.

**Monthly Business:**

- A. Motion by Canniff/Braun to approve payment of WPPI invoice of \$218,035.36, checks of \$37,064.30 and vouchers of \$0. Motion carried 5-0.
- B. Review Prior Month Income Statement.
- C. Council Acts Affecting Utility. Resolution 58-2020 – Adopting the Dodge County All Hazards Mitigation Plan.
- D. Consumption and Loss.
- E. Review Totals of Delinquent Customers. Took a jump.

**Reports of Officials:**

- A. Utility Accountant. Laurie started today; commission welcomed Laurie on board.
- B. Electric Superintendent.
  - 1. Projects Update. Inventory done in preparation of audit; taking a pole inventory; put in new order for poles; starting pole replacement along trail to the WWTP; filed preventative maintenance plan for PSC, 33% of our system is inspected every year; worked on tree trimming along trail. Installed 2 breakers for softballs lights; turned on the lights and they looked good; will look at again when snow is off the ground; billed to the City, they came in under budget. A streetlight was struck by a garbage truck, used a non-inventory pole, billing out with estimated labor, new pole and head. The 480 transformer lead for street lights getting hot again; would like to convert to 240; need to order transformer for it. Locates, repaired vac trailer, one service main upgrade.

C. Water/Wastewater Superintendent.

1. Projects Update. Having problems with flushable wipes at lift 2; took samples for the DNR from the wells to see how corrosive our water is; we have 3 new locations for water sampling replacing the ones we no longer have access to; had complaints of chlorine smell in the water, problem is rectified; had a locate for Dodgeland School for the planned remodeling; phosphorus analyzer has been removed and sent in for repair; YSI has a new analyzer, which is being used in Watertown and they are happy with it; can't get replacement parts for raw samplers; YSI makes a good sampler; can use DNR replacement fund. Received the well permit renewals from Sensient.

**Utility President:** Sat in on WPPI budget meeting; budget was passed; WPPI is offering training classes are coming up from WPPI, one for collections, the other is an introduction to Northstar that Laurie can take.

**Mayoral Comments:** Need to get hard dollar amounts so we can get a contract with Sensient, need to keep moving on it. Hope everyone had a safe and happy holiday.

**Old Business:**

**New Business:**

Motion by Braun/Canniff to adjourn meeting at 7:21 PM. Motion carried 5-0.

Minutes recorded by:

Alice Gentz