

Utility Commission Meeting
Monday, January 9, 2023
6:00 PM at Utility Office Building

Members Present: Robert Affeld, Ross Canniff, Cheryl Braun, Dick Evans, Bart Coons, Alex Smudde, Nick Gahlman, and Mayor Wegener

Members Absent: none

Also Present: Laurie Runyan, John Schuster

The meeting was called to order at 6:00 PM and roll call was taken. Motion by Braun/Canniff motion to approve the agenda. Motion carried 5-0.

Motion by Braun/Coons to approve the minutes from the previous meeting. Motion carried 5-0.

Public Appearances/Comments:

1. Justin Fischer from Baird: Provide financing information for covering sewer portion costs of street projects. Jason gave an overview of the current borrowing plan for the City with GO Bonds this spring, and the impact that has on the City's tax levy. Borrowing together with the Utility would allow the Utility to reimburse itself for the cost of the street projects done this year, and plan ahead for the next street project on Oak St. The Utility may borrow on its own or jointly with the City.
2. Matt Castillo from MSA: Provide WWTF project updates; Review letter to Sensient. Bid opening for project is 1/17, contractor must hold price for 60 days. There is another MSA contract forthcoming to cover onsite observation of construction, administration of funding. Discussed Sensient letter; Motion by Evans/Braun to accept the letter with the following changes: the deadline for signing agreement be changed to February 6, 2023; change 3rd sentence in last paragraph to read "and/or disconnect Sensient from the Utility to serve itself." Motion carried 5-0.

Monthly Business:

- A. Motion by Canniff/Coons to approve payment of WPPI invoice of \$286,629.85 and checks of \$195,905.99. Motion carried 5-0.
- B. Review Prior Month Income Statement.
- C. Council Acts Affecting Utility.
- D. Consumption Loss. To help understand sewer losses, we will add monthly rain amounts to this report.
- E. Review Totals of Delinquent Customers.

Report of Officials:

- A. Utility Accountant.
 1. Discuss and possibly approve donation request. Jerry Traugher came to present information and request our support and a donation for the proposed Pelican Path Trail. Motion by Braun/Evans to give our support and donate \$500 to the cause.
 2. Requested that the decision on Pam Manke-Schwark's wages be revisited. Forwarded to Utility Personnel.
- B. Electric Superintendent
 1. Projects Update. Pipe for E. Oak to the Dead end has been installed. All underground is completed outside of putting in St. Light footings, pulling in wire, and setting new poles. Notified Charter that they have until April to complete their new underground, then poles will be removed. Energized two new services on S. Main St. for the Habitat for Humanity homes. Did service main upgrade and meter socket upgrade on N. Main St. in preparation

for the solar panel installation. Had an outage on Sensient's pretreatment plant service. Top of cutout broke, replaced with a new cutout. Had to have Mark from DPW to assist. Had a "pole fire" call out near the new Whiskers service. Hotline clamp connection failed. Replaced the saddle and put on new hotline clamp. Made sure the rest of the connections were tight. Working on year-end inventory and job closings. There were some discrepancies, found that we were not receiving invoices from a vendor which threw off our inventory. Overhead inspections are taking place as well as improving some of our documentation for our Substation equipment operations. Trimming trees for line clearance. Replacing capacitor tomorrow on the circuit feeding Sensient and some residential customers. Placing some large orders for meters, wire, misc equipment in preparation of new developments in the City. Rec Dept requested an estimate for installing a pole for the new outside fitness court- about \$3,575.

C. Water/Wastewater Superintendent

1. Projects Update. Working with change of staffing, updating vendors and DNR; found some errors within the 2023 budget that will need to be addressed as needed. Got called in for a water leak in a lower apartment in the Beaver Dam Clinic, problem with sprinkler system. Had a basement flood on N Hyland near goose park, builder claimed water coming in through the floor was from our water mains, problem was with the sump pump. The aeration pipe going to the treatment plants is getting worse, air is seeping out of the ground in numerous places; exploring ways to prepare in the event of catastrophic failure. Had meetings with MSA to review and finalize proposed blueprints and held a pre-bid meeting with contractors. Got request from Woodstream to dump hummingbird food, high amounts of influent BOD make it cost prohibitive. Found that we've not been receiving invoices from Trane for work done the past few months.

President: Nothing to report.

Mayoral Comments: Nothing more to report.

Old Business: none

New Business: none

Motion by Braun/Coons to adjourn meeting at 7:46 PM. Motion carried 5-0.

Minutes recorded by: Laurie Runyan