
Common Council
Tuesday, January 12, 2021
7:00 PM at City Hall
MINUTES



Members Present: Cheryl Braun, Richard Evans, Jane Fude, Dave Gratton, John Schuster, and Mayor Wegener
Members Absent: Paul Shanks
Also, Present: Shawn Hart, Attorney Griggs, Mike Laue -MSA

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The meeting was called to order at 7:00 PM.
The Pledge of Allegiance was recited and roll call was taken.
Braun/Schuster to approve the agenda. Motion carried.
Braun/Gratton to approve the minutes from the previous meeting Motion carried.
Fude/Schuster to approve the minutes from the intervening meetings. Motion carried.

PUBLIC HEARING

The City of Juneau held a Public Hearing regarding its proposed application for Community Development Block Grant–Public Facilities (CDBG-CL-PF). The public was invited to attend to learn about the CDBG program, to help identify additional community development needs, and to comment on the activities proposed to be included in the CDBG application. The agenda for the public hearing is as follows:

Public Hearing was called to order at 7:02 pm.

Basic overview of the CDBG Program

CDBG was enacted through the Housing and Community Development Act of 1974. The Wisconsin Department of Administration (DOA) has administered CDBG funds since 1982; its goals include benefit to LMI (low- and moderate-income) households; targets funding to areas of greatest need; housing, public facilities and economic development.

1. Identification of total potential funds - DOA historically receives approximately \$25 million (general estimate) per year thru competitive grants for housing rehabilitation, public infrastructure improvements (Water, sewer, storm sewer, etc.), emergency infrastructure and economic development in exchange for job creation. Through the CDBG CLOSE program the DOA has released approx. \$100 million to units of government who previously had CDBG ED RLF programs. Dodge County in one of those recognized to have \$1.6 million in CLOSE funding available.
2. Eligible CDBG activities
 - a. Economic Development: low interest loans to business in exchange for job creation.

- b. Public Facilities: water facilities including mains, looping, extensions, treatment, source, hydrants, valves; sewerage including collector and interceptor mains, lift stations, treatment plants and lagoons, and de-chlorination facilities; storm sewers; fire stations, libraries, senior centers, handicapped accessibility; and community centers.
 - c. Public Facilities for Economic Development: business or industrial park water systems; sewerage systems; roads; infrastructure in support of business attraction/expansion and job creation.
 - d. Planning Grant: The program's goals are to help communities develop clear and actionable strategies for addressing site specific, neighborhood, community or regional economic or development needs and to improve the quality of community or economic development projects by helping to fund local plans.
 - e. Housing: rehabilitation for owner-occupied and renter-occupied units: LMI home buyer ("Homestead") programs; handicapped accessibility projects; housing site preparation; housing site acquisition and occupant relocation; blight elimination through demolition of structures; and neighborhood public facilities projects.
 - f. CDBG-Close: This program utilizes remaining fund balances and loan receivables from Economic Development Revolving Loan Funds for CDBG eligible projects. These funds must be committed by January 31, 2021. The City has been allotted \$700,000 by Dodge County through this fund for its Hyland Street project.
3. Presentation of identified community development needs - Asked for any comments from the Council. No comments.
4. Identification of any community development needs by public - Asked for any comments from the public. No comments.
5. Presentation of activities proposed for CDBG application, including potential residential displacement – Discussed proposed Hyland Street project.
6. Citizen input regarding proposed and other CDBG activities - Asked 3 times for any additional citizen input. No comments.

Fude motioned and Schuster seconded to close the Public Hearing. Motion carried.

Communications: *Mayor*- Ditching project started. *Mike Laue*-Explain how far along we are.

Schuster/Gratton to approve \$121,465.43 in checks, \$0.00 in vouchers, and \$174,326.31 in electronic payments. Roll call vote, passed unanimously 5/0.

Public appearances and citizen comments re: agenda items. No one in attendance

Reports of Officials:

- A. Mayor -*D. Wegener* has nothing to report.

- B. Clerk/Treasurer -*S. Hart*
Preliminary Election on February 16th. We will have 3 alderpersons running this year.
Audit will start February 8th.
- C. Written Reports.
1. Building Permits Report
 2. No Police Department Report.
 3. No Juneau Fire and Rescue Report
 4. No Juneau EMS Report

Reports of Committees/Commission/Boards:

- A. Library Report -*J. Thrane*
1. Chairman Report:

Library Director's Report for Common Council Meeting

January 12, 2021

- The Juneau Public Library AND the Friends of the Juneau Public Library would like to thank the Juneau Chamber of Commerce, the Dodgeland FFA students and alumni, and David Gratton for a successful 2020 "Parade of Trees". This was the 24th year for the Juneau Chamber of Commerce's "Parade of Trees" and the 23rd year that the library has been the host of the event. Thirteen trees were on display in the library for the entire month of December, although the pandemic led the Chamber to add a virtual piece to this event and to encourage the public to choose viewing the trees virtually as their first option. The Dodgeland FFA students and alumni along with their agriculture teacher, Lucas VanEgtern, and Chamber member, David Gratton, worked extremely hard delivering, setting up and packing away all thirteen trees this year. "Parade of Trees" coordinator, Mary Webster-Abitz, worked side-by-side with library staff to make sure the event was safe and enjoyable for the tree decorators and tree viewers. The library would also like to thank Richard Lowe, a Chamber of Commerce director, for volunteering to narrate the virtual "Parade of Trees" tour.
- The library launched our "Wonderful Winter Reading Challenge" on Friday, January 1. Readers have the entire month of January to check out and read three books. After their three books are read, they can return to the library and enter a ticket into a drawing to win one of two prize baskets. Prize baskets are designed to be attractive to both the young and the young at heart. The two prize basket themes are "Pancake Morning" and "Snow Day." Patrons are encouraged to download the Beanstack app to track their reading. This is the same app that library used this summer to deliver our reading and activity challenges virtually.
- The Juneau Public Library is happy to report that our "Countdown to Christmas" book readings were viewed by 589 people. This is the third year that the Juneau Public Library has done the "Countdown to Christmas" book reading in partnership with Juneau Cable TV. There were 24 different readers who were filmed in the library by our local access Cable TV chairperson, Bob Sweeney. This project would not be as successful as it is without Bob's support and recording expertise. Of the 24 readers, 17 of them were new readers. New readers included two new officers with the Juneau Police Department, Juneau's new Parks & Recreation Department director, Juneau's Electric superintendent, many Chamber of Commerce members, several local business owners and/or their staff, two Juneau Public Library librarians, and even Santa and Mrs. Claus!

- B. Plan Commission -*D. Gratton*
 - 1. Chairman Report.
Public Hearing for Zach Ryan regarding Conditional Use Permit. New fence at Dodge County Courthouse. -open for public discussion.

- C. Finance Committee -*C. Braun*
 - 1. Chairman Report
Talked about what was happening with the old City Hall. Funding for lighting was discussed.
 - 2. Braun motioned and Schuster seconded to approve Resolution 64-2020 (Approve Farm Lease Agreement with Randy and Jilline Draeger). Motion carried 5/0.
 - 3. Braun motioned and Fude seconded to approve Resolution 65-2020 (Approve MSA Agreement for CDBG CL PF Application for Hyland Street Project). Motion carried 5/0.
 - 4. Braun motioned and Gratton seconded to approve Resolution 66-2020 (Approve Setting Fee for Permit of Placement of Portable Storage Container and Dumpster). Motion carried 5/0.
 - 5. Braun motioned and Fude seconded to approve Resolution 67-2020 (Approve 2021 City Fee Schedule). Motion carried 5/0.
 - 6. Braun motioned and Gratton seconded to approve Resolution 68-2020 (Approve Community Center Bar Contract with Jason White Catering). Motion carried 5/0.

- D. Personnel Committee
 - 1. Chairman report.

- E. Public Safety Committee
 - 1. Chairman report.
 - 2. Schuster motioned and Fude seconded to approve Ordinance 262-2020 (Ordinance to Add Subsection (48) & (49) to 10.08.060(B) Regulating Parking on a City Street in the City of Juneau). Motion carried 5/0.

- F. Public Works Committee
 - 1. Chairman report.

- G. Cable TV Committee
 - 1. Chairman Report.

- H. Community Development Authority
 - 1. Chairman Report.

- I. Recreation Committee.
 - 1. Chairman Report.

- J. Utility Commission Report by Common Council Representative
 - 1. Chairman Report.

Old Business:

New Business:

- A. Fude motioned and Schuster seconded to approve a Provisional License (45 days) to Della Schoppe and Heather Flaurr. Motion carried.
- B. Schuster motioned and Braun seconded to approve Regular Bartender's Licenses for 2020 (Expiring June 30th, 2021) for Della Schoppe and Heather Flaur. Motion carried.
- C. No Recommended Denials

Schuster motioned and Braun seconded to adjourn meeting at 7:51 PM. Motion carried.

Minutes Reported By:
Veronica Easterly