
Plan Commission
Monday January 30, 2023
6:30 PM at City Hall
MINUTES



Members Present: David Gratton, Ross Canniff, Josh Nichols, Tom Schulte, Bruce Soldner, and Mayor Wegener

Members Absent: Ken Steffen

Also, Present: Robert Durkee, Michelle Pilar, Courtney Schwark, and Andrew G.

1. The meeting was called to order at 6:30 pm.
2. Roll call was taken.
3. Gratton motioned and Soldner seconded to amend the agenda to move item 6 to item 5. Motion carried 6-0.
4. Canniff motioned and Soldner seconded to approve the previous meeting minutes from November 28, 2022. Motion carried 6-0.

5. **Review, Discuss, and Possibly Approve Adding Another Line to Ordinance 17.08.540 (recommended by Rob Froh) as follows:**

I-1 Conditional Uses

L-Commercial Animal Boarding (per Section 17.09.050(D)(10)), including a yearly kennel license.

Gratton motioned and Soldner seconded to approve adding L-Commercial Animal Boarding (per Section 17.09.050(D)(10)), requiring a yearly kennel license to Ordinance 17.08.540. Motion carried 6-0.

6. **Review, Discuss, and Possibly Approve installation of a second driveway for Robert Durkee at 511 E. Oak Street.**

Mr. Durkee requested adding another driveway off of Oak Street (his present driveway is entering off of Hyland Street), this will provide access to the frontage of his property, a corner lot.

Schulte motioned and Nichols seconded to approve Mr. Durkee's request for a second driveway contingent upon owner securing a certified survey map to establish the east lot line and that placement of the driveway would be 3 ft off the lot line as per City Ordinance. Also, property owner will be assessed for the driveway apron and thicker sidewalk(as the Oak Street reconstruction project did not include this opening). Mayor will discuss this with Jason Laue of MSA.

7. **Property Maintenance Update:**

- 227 N. Main Street (permit for siding?)
- 143 Mill Street (rear building/barn is bad shape)
- 236 E. Oak Grove Street (cord crossing sidewalk, in crack of side)

- 297 N. Main Street- 17.09.050 I 04 Requires all construction equipment to be removed from site.
- 243 S. Main Street (dilapidated attached garage/shed)
- 304 Downey (missing handrail off patio door)
- Kwik Trip (fence needs finished boards on neighbors' side)
- 313 E. Center Street (improper zoning B1 should be R1A, will be taken up by commission on a later date)
- 406 N. Main Street (illegal duplex) removal of 2nd floor address 406 ½
- Sensient has not condensed all the separate parcels to eliminate the (25) separate tax bills
- 231 S. Main Street (front awning, broken window, rear stairway, and refrigerator outside, question to if there was a working heating system)

8. **Old Business:** None

9. **New Business:** Enforcement of garbage/recycling bins returning to residences within 24 hours of pickup.

10. Set date and time for next meeting; Monday February 27, 2023, at 6:30 pm.

11. Soldner motioned and Nichols seconded to adjourn meeting at 8:10 pm. Motion carried.

Minutes Reported by:

Mayor Wegener