

MINUTES OF THE JUNEAU PUBLIC LIBRARY BOARD OF TRUSTEES

Wednesday, February 9, 2022

President Eileen Gratton called the meeting to order at 5:00 PM. Present were Eileen Gratton, Wj Smedema, Kay Marose, Jenifer Hirschfeld, Rosemary Smantz, Supt. Annette Thompson, Jessica Johnson, and Library Director Jannette Thrane.

Public Comment:

-Ashton Zeien, Juneau Parks and Recreation Director, presented a recent grant award received from GWCHF for a TalkReadPlay play space with the potential placement of this structure on the library grounds. Ashton shared a flyer with the proposal.

-Dave Gratton updated the Board on the cost estimate for the shelving units he will be building in the basement of City Hall for the library to use for storage of seasonal, large or archival items. It was discussed if we need that much storage and if any other City department could use the space and contribute to the cost of supplies.

Agenda:

-A motion to approve the agenda with the amended addition of 9D Christina Rollins/OSMO was made by Supt A Thompson and seconded by K Marose. Motion carried.

Minutes:

-A motion to approve the minutes of the January 12 meeting was made by Wj Smedema and seconded by R Smantz. Motion carried.

Budget:

-Director Thrane shared the monthly expense reports for December and January. Some discrepancies need to be fixed and applied to 2021 for bills received in January/February from December.

-Year-to date city expenditures were shared for 2021 and 2022.

Financial:

-A motion to approve payment of the bills from January 1 - February 8, 2022, was made by E Gratton and seconded by K Marose. Motion carried.

-A motion to approve the January 2022 Treasurer's Report was made by K Marose and seconded by E Gratton. Motion carried.

-Year-to-date Board expenditures were shared.

-A motion to approve the Federal Fund Annual Report for 2021 was made by Supt A Thompson and seconded by K Marose. Motion carried.

Building/Grounds:

-Window repair and replacement option minus the blinds was quoted. Finance did not act on this request and will not be funded in 2022. Director Thrane discussed getting other quotes.

-Director Thrane shared that during the week of January 24-28 there were two instances that the front door was locked by staff in the evening but two people were able to enter the library before the doors had been unlocked. Hometown Glass and Doors came in and fixed the problem.

-Director Thrane shared that over the last month the newer boiler has had three instances in which the heating needs for the library fell on the older boiler. Newer boiler was repaired-part under warranty

-Faxing is now done over the internet through email.

Services & Programs:

-January programming stats were not available- will email

-The February programming was shared.

-Year to date circulation totals were shared.

-Hoopla digital statistics from the first month's use were shared

Public Relations:

-Friends of the Juneau Public Library co-sponsored "Abraham Lincoln: A New Birth of Freedom".

-Director Thrane and Sarah Lange met with Melinda Mueller from GWCHF to discuss adding JPL's preschool storytimes to the TalkReadPlay website. JPL is also looking at how to add a bilingual storytime and discussed the possibility of having a high school student fulfill this role. The Dolly Parton's Imagination Library promotion is being sponsored by GWCHF.

-Director Thrane shared her experience at the Capitol for Library Legislative Day.

-OSMO program (STEM) shared and is in use at the library.

Staff:

-The timeline for the posting and hiring of the library page position was shared.

Policies:

-The collection Development Policy discussion was tabled.

Monarch Library System:

-DPI's annual report is due for approval and is to be submitted by March 1.

Director's Report:

-Written report was provided.

Board Planning:

-Juneau Public Library Board of Trustees will meet on Wednesday, Feb. 23, 2022, at 5:00 pm to approve the 2021 Annual Report to be submitted to the DPI, and to take action on the TalkReadPlay play space and shelving at City Hall.

-The next monthly meeting of the Juneau Library Board of Trustees will be held on Wednesday, March 9, 2022, at 5:00 pm.

A motion to adjourn at 6:21 pm was made by Supt A Thompson and seconded by J Hirschfeld. Motion carried.

Respectfully submitted,

Wendy Jo Smedema/Secretary