
Common Council
Tuesday, March 8, 2022
7:00 PM at City Hall
MINUTES



Members Present: Cheryl Braun, Jane Fude, Dave Gratton, Kay Marose, John Schuster, and Mayor Wegener
Members Absent: Richard Evans
Also, Present: Meagan Buchda, City Attorney Andrew Griggs, Jannette Thrane, Caley Visser

The meeting was called to order at 7:00 p.m.

The Pledge of Allegiance was recited, and roll call was taken.

Agenda Approval:

Motion by *Schuster* second by *Gratton* to approve agenda 6-0 motion carried.

Approval of previous minutes:

Motion by *K. Marose*, second by *J. Fude* to approve minutes of previous meetings 6-0 motion carried.

Approval of minutes from intervening meetings:

Motioned by *C. Braun*, second by *D. Gratton* to approve the minutes of intervening meetings 6-0 motion carried.

Public appearances and citizen comments:

Cristina Seremet owner of the 1850's Inn was at the meeting to talk about the Sidewalk Café Pilot Program and request that it be from April to November.

Communications:

Meagan mentioned that the City of Juneau received a grant for Dodge County Housing Authority.

***C. Braun* motioned and *K. Marose* seconded to approve \$753,283.83 in checks, \$0 in vouchers, and \$411,828.28 in electronic payments.**

Reports of Officials:

A. **Mayor:** *D. Wegener* – Nothing to report.

***J. Schuster* motioned and *D. Gratton* seconded to approve Resolution 73-2021 (Approve Facsimile Signatures) Motion carried 6-0.**

B. **Clerk/Treasurer:** *M. Buchda* –Reported that the payroll training will be starting March 29th and 30th. Reported that the employees at the City Hall are busy getting ready for the upcoming Spring Election. She commented that there was in house election training with Karen Gibson coming up on March 25th, 2022, and that she was meeting with Karen on March 15th, 2022, to test the city's voting machine. ARPA Funds for Dodge County sent out additional requests, the mayor and clerk treasurer decided to pull the workforce development housing request.

C. Written Reports:

1. [Building Permits Report](#). No questions.
2. [Police Department Report: December 2021 & January 2022](#)
3. [Juneau Fire and Rescue Report: December 2021 & January 2022](#)
4. [Juneau EMS Report: December 2021 & January 2022](#)

Reports of Committees/Commission/Boards:

A. Library Report

1. Chairman Report - *J. Thrane*

Thrane was present to talk about new things happening at the Juneau Public Library. She started the discussion off with comments on how movie night is going at the library. She discussed what upcoming movies they will be showing and when they will be showing them. She also wanted to let everyone know about the freshly popped popcorn. She talked about how the library is now into having “stuff”. Stuff includes videos, books, and board games. J. Thane mentioned that patrons of the library can now rent out board games. She then presented council with examples of sensory boxes that they now have for rental. She explained how the library is working with the Aging and Disability Resource Center to make sure that these kits are available for anyone seeking them. The kits can help promote discussion and participation for kids and any person struggling with the loss of cognitive functions. She reported that in the month of March the library is hosting a scavenger hunt. Participants that find the most items and/or a hidden clover win a prize.

Thrane then moved on to talk about how April is Library month. She talked about how there will be a mini art show at the library. She showed little canvases that anyone can have to put their “why we love the library” painting/drawing on. She then handed out mini–St. Patty Day tattoos.

B. Plan Commission

1. Chairman Report – *D. Gratton*

Discussed that there was a request for a Conditional Use Permit for Bee Keeping but that the requester was not present, so no action was taken. They will revisit this matter at the upcoming meeting. He talked about how the commission agreed on placing the TRP (TalkReadPlay) outside equipment on the library grounds.

C. Finance Committee

1. Chairman Report - No meeting.

C. Braun went over the bids for the Hyland and E. Oak street construction and how the City of Juneau was awarding the bid to Kopplin & Kinas Co.,Inc, out of Green Lake, WI, with a bid of \$1,022,762.25.

2. ***C. Braun* motioned and *D. Gratton* seconded to approve Resolution 74-2021 (Award Construction Bid for Hyland Street & E. Oak Street Reconstruction) Motion carried 6-0.**

D. Personnel Committee

1. Chairman Report – *No meeting*

E. Public Safety

1. Chairman Report – *J. Schuster*

At the meeting a citizen voiced her concerns on how her neighbor's noise and parking issues were affecting her quality of life. He said that the Police Department will follow up with these concerns. He went over how the public safety commission is going to look into an ordinance regarding buildings sitting vacant for so long. Officer Townsend is currently in field training and reportedly is doing well. Beal commented at the Public Safety meeting that they are in despite need of crossing guards and if they can't find any then they will have to put up flashing lights. They also discussed the Sidewalk Café plan and if would stay as a Pilot or move into an Ordinance. Public Safety sent it to the City Attorney for further review. Schuster talked about the Automatic Aid Agreement that the Fire Department wanted to put in place between the cities of Juneau, Horicon, and Burnett. He discussed how this agreement would benefit all the listed fire departments. He then went on to talk about the Fire and EMS elections.

2. *J. Schuster* motioned and *J. Fude* seconded to approve Resolution 75-2021 (Approve Automatic Aid Agreement) Motion carried 6-0.

3. *J. Schuster* motioned and *C. Braun* seconded to approve Resolution 76-2021 (Approve Appointment of Fire Officers) Motion carried 6-0.

4. *J. Schuster* motioned and *C. Braun* seconded to approve Resolution 77-2021 (Approve Appointment of EMS Officers) Motion carried 6-0.

5. *J. Schuster* motioned and *J. Fude* seconded to approve Resolution 80-2021 (Approve the Creation of a Pilot Program to Allow Sidewalk Cafes for One (1) Year) Motion carried 6-0.

F. Public Works

1. Chairman Report – *D. Gratton*

Gratton reported that they discussed digging a ditch on Dale K.'s land. They wanted to discuss with Dale about sharing half of the cost considering that it would also benefit him. He mentioned that Scott discussed bringing a 15 day estimate for the walk-in cooler at the Community Center by Kaul Refrigeration to Finance. He said that the cooler is working as of now, but it is aging, and they need to address the issues. D. Gratton brought up taking payment for waste tires at the City Dump the day they collect. They thought that outstanding balances were being put onto the tax role, however, that was not the case.

2. *D. Gratton* motioned and *K. Marose* seconded to approve Resolution 78-2021 (Approve Payment Collection for Waste Tires at City Dump) Motion carried 6-0.

G. Cable TV

1. Chairman Report – *No Meeting*

H. Community Development Authority

1. Chairman Report – *No meeting*

I. Recreation Committee

1. Chairman Report – *K. Marose*

Marose said they discussed the balance of the Rec. Department, and that Ashton had some ideas where they could use some of the money. The committee agreed to remove Ashton Zeien from probation. They also discussed the TalkReadPLay space that will be placed at the library. The library board is all for it and placement and everything is being worked out. The outdoor fitness court should be up and running sometime in late July. Discussed that Ashton will be hosting an Easter Egg hunt at the Community Center with the help of the Juneau Fire

Department. She wanted to note that Ashton is doing a great job thinking of fun new things for the Recreation department.

2. **K. Marose motioned and C. Braun seconded to approve Resolution 79-2021 (Approve to Remove Ashton Zeien from Probation) Motion carried 6-0.**

J. Utility Commission Report by Common Council Representative

1. Chairman Report – *C. Braun*

Braun presented the Council members with a map showing the projected layout of the new wastewater treatment plant. She discussed that this map was just a beginning and that they plans could still change. Discussed delinquent customers and urged them to please pay their bills. She went on to talk to the council about the issues that the City is having with the current wastewater treatment plant and urges everyone to be conscience about what they are flushing down their toilets and pouring down our drains. Flushable wipes are becoming a real problem. She urges the residents of Juneau that even though they say flushable it doesn't mean that they are good to flush.

2. C. Braun and City Attorney A. Griggs went through the Capacity Repayment Agreement between the Juneau Utility Commission and the Sensient plant. Role was called and everyone agreed to send the contract over to Sensient for consideration.

Old Business: None

New Business:

270 E. Kindt Street no action will be taken just wanted to make the council members aware of what is going on. Dodge County wants to give the City of Juneau the property located at 270 E. Kindt Street. There is a gentleman interested in the property but only if it is free. They will clean it up free of charge if the City agrees on a 20-year term. The Council decided it was best for that individual to go directly through Dodge County to try to obtain the property as the City does not want anything to do with owning it.

Motioned by *Marose* and seconded by *Gratton* at 8:42 pm to adjourn to Closed Session as Per Wi Stats. Section 19.85 (1)(e). Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning the purchase of property.

Marose motioned and *C. Braun* seconded to reconvene to Open Session as Per Wi Stat 1985(1)(e) at 9:16 pm.

Marose motioned and *J. Fude* seconded for the mayor and the city engineer to meet with the seller to negotiate purchase of 1 acre parcel.

Adjourn Meeting: C. Braun motioned and J. Fude seconded to adjourn meeting at 9:19 p.m. Motion carried.

Minutes Reported By:
Meagan Buchda