

Public Safety Minutes

Thursday, March 25, 2021

6:30 PM at the Juneau Public Safety Building – 128 E Cross St, Juneau WI 53039

Public Safety Members Present: Mayor Daniel Wegener, John Schuster, Jane Fude, Richard Evans,

Members absent: None

Also invited: Dave Beal, Curt Ninmann, Dan Zank, Shawn Hart, Dave Gratton

Citizens Present: Brett Bohlman

1. Approve the Public Safety Agenda: J Fude wish to make a motion to the agenda under Item #4 (E) to change “Registration to Resignation”. Motion by R. Evans, second by Jane Fude to change Item #4 (E) as stated and to approve the Public Safety agenda. Motion carried.
2. Review and Approve Minutes from January 21, 2021: Motion by J. Fude, second by R. Evans to approve the January 21, 2021 Public Safety Minutes. Motion carried.
3. Citizens Wishing to be Heard: Let the record show that there were no citizens wishing to be heard.
4. Police Chief:
 - a. Monthly Report: Chief Beal passed out the January & February 2021 monthly report. There were 377 contacts in January 2021 and 257 in February 2021. Chief Beal stated that the new year has not gone well as we did lose 2 squad cars within 4 days. One squad will be done next week and should be in service. The second car is being built and should be delivered the beginning of May and possibly be in service the beginning of June.
 - b. Discuss/Approve Extension of Premise Application for the 1850’s for June 12, 2021 from 10am-10pm and street closure: There was no one present from the 1850’s to put their input in on this event. Chief Beal stated that it looks like the 1850’s is asking for a premise extension for June 12, 2021 for the Dodge County Bean Bag Tournament. They are looking at closing a portion of Fair Street from E Oak Street to Acorn Lane. Chief Beal did state that he will be contacting the 1850’s so that they do allow access to the driveway at 210 E Oak Street. Event will be from 10 am to 10 pm. Barricades will be placed on E Oak Street up to Acorn Lane. This is the 1st annual tournament being held. Motion by J. Schuster, second by J. Fude to recommend to the Common Council the extension of premise application for the 1850’s for June 12, 2021 from 10am-10pm and for permission to close Fair Street from E. Oak Street to Acorn Lane. Motion carried.
 - c. Discuss Sidewalk Café Ordinance: Chief Beal stated that this has been forwarded to the Public Safety Committee from the Plan Commission. Shawn Hart, Clerk/Treasurer has spent a lot of time compiling ordinances from other municipalities. Currently the City of Juneau has an ordinance to allow consuming alcohol outside a business such as the Rollin Stone has as they added an addition to their building in the back for the purpose of consuming alcohol outside rather than inside.

The new ordinance – Sidewalk Cafés will now allow businesses to expand their premises to create an outdoor seating area on part of the public right of way that immediately adjoins the premises for the purpose of consuming food or beverages prepared at the full-service, coffee shop or tavern adjacent thereto, subject to the following conditions. The Sidewalk Café permit shall be effective annually and expire June 30th of each year.

Shawn Hart stated that due to the width of the sidewalks on E Oak Street that the businesses would be encroaching on city property and that this ordinance will allow businesses to place a portion of their tables/chairs/fence/chains on a portion of the sidewalk belonging to the city but would also have to remove said tables/chairs/fence/chains on a daily basis and that they must also obtain liability insurance so that the city is not responsible for accidents/injuries.

Dave Gratton also stated that the Chamber is in favor of this ordinance and hopes that it will bring more people to Juneau. Other communities around the state also have sidewalk cafés which are becoming more popular.

Brett Bohlman stated that there are 2 different ways to propose this, one would be a popup structure where you have to put up and taken down and the other would be a permanent structure which he plans on doing but has extended his project for another year. Mayor Wegener stated that Brett would still have to allow for ADA compliance to get into his building.

Evans likes the idea but did question regarding the 2016 ordinance in response to smoking. Currently the city does not have any smoking regulations as to how far away a smoking area needs to be from a doorway and that it is up to the establishment to make those rules if they so wish.

It was brought up that in the ordinance until (A)1 to remove Department of Public Works and to add Public Safety Committee and leave Plan Commission. Shawn Hart will make this change. Committee will table this ordinance and will bring it back to the April 2021 Public Safety Meeting with changes. Shawn Hart stated that if the committee wished they could do a pilot program for a year just to see how it would work out.

- d. Discuss/Approve to grant permission to the Juneau Chamber of Commerce to block off parking lanes on E. Oak Street from N. Main Street to Miller Street on the north side of E. Oak Street in front of 127 E. Oak Street for the purpose of the Farmers Market every Friday from May 15-October 28, 2021 from 6 am – 12 pm: The Chamber of Commerce has done the Farmers Market for many years. Motion by J. Fude, second by J. Schuster to recommend to the Common Council Chamber of Commerce Annual Farmers Market and to block off the parking lanes on E Oak Street from N Main Street to Miller Street on the Northside from May 15-October 28, 2021 from 6 am to 12 pm (noon). Motion carried.
- e. Letter of ~~Registration~~ Resignation from Catherine Firari: Chief Beal stated on March 16, 2021 Cathy turned in her letter of resignation stating that her last day of work will be July 30, 2021 and that she will be using her vacation for the month of August with a retirement date of September 1, 2021. Mayor Wegener thanked Cathy for her many years working with the City of Juneau. Cathy has been employed with the city for over 32 years and has worked with Chief Beal for the last nine. Motion by J. Fude, second by D. Evans to accept the letter of resignation from Catherine Firari.
- f. Discuss/Approve hiring Part-time Administrative Assistant: Chief Beal asked that the Public Safety Committee authorizes him to look at filling both the part-time and full-time positions for Administrative Assistant. At this time Chief Beal would look at a part-time person and then do a full evaluation of the position as it may not require a full 40 hours. Both positions have been approved in the 2021 budget. Motion by R. Evans, second by J. Fude to authorize Chief Beal to begin advertising for a part-time Administrative Assistant with the potential of hiring a full-time Administrative Assistant in the future. Chief Beal will talk to Shawn Hart about ways to advertise that would not cost much.

- g. Discuss/Approve hiring full-time Administrative Assistant: This item was discussed with the hiring of a part-time Administrative Assistant.

5. EMS:

- a. Monthly Report: EMS Coordinator Dan Zank passed out the January & February 2021 monthly report. There was a total of 30 calls for January 2021 compared to 26 in 2020 and a total of 41 calls in February 2021 compared to 28 in 2020. Well over 100 calls so far.
- b. 2020 EMS Annual Report: Dan Zank passed out the EMS yearly report and explained income/expenses to the committee. Very happy with LifeQuest as they are up-to-date on Medicare/Medicaid insurance.
- c. Discuss/Approve Juneau EMS working with Horicon EMS: Dan Zank informed the committee that Juneau and Horicon have been helping each other out when there are calls if an agency is short staffed. The reason for this is that Beaver Dam has increased their rates so are only called when it is necessary. Dan stated that the EMS/Fire are still looking for people.

6. Fire Chief:

- a. Monthly Report: Fire Chief Ninmann passed out the monthly report. There was a total of 8 calls for January & February 2021. Ninmann stated that they did purchase a new UTV which was approved and will be used for grass fires and other rescue services. Still needs lights and signage on it.

7. Emergency Government Director:

- a. Monthly Report: EM Director Beal stated that the week of April 11-17, 2021 is Tornado Awareness week and that on Thursday April 15th the sirens will go off at 1:45 PM & 6:45 PM. Just a reminder to residents to always be prepared should a tornado comp and to have ample supplies available like: working radio and flashlights along with food and to look for a good spot in your basement for proper shelter that does not have a lot of clutter.

8. Future agenda items: **The Sidewalk Café Ordinance will be on the April agenda.**

9. Old Business: R. Evans asked about the parking signs that are to go down by Auto Pet. Mayor Wegener stated that he spoke with Scott Carpenter, DPW Supervisor and that the signs should be here next week and will be placed on S Fairfield Ave.

10. New Business: There was no new business.

11. Set Date and Time for Next Meeting: Thursday, April 22, 2021 at 6:30 pm:

12. Adjourn: Motion by J. Schuster, second by J. Fude to adjourn the Public Safety meeting at 7:26 pm. Motion carried.

Minutes by:

Catherine Firari, Administrative Assistant