
Personnel Committee Meeting
Tuesday March 29th, 2022
6:30 at City Hall
MINUTES



Members present: Cheryl Braun, Kay Marose, Dave Gratton, and Mayor Wegener

Members absent: None

Also, Present: Scott Carpenter

1. Meeting called to order at 6:30 pm.
2. Gratton /Braun motion to approve agenda. Motion carried.
3. Braun /Gratton motioned to approve the January 25th, 2022, minutes. Motion carried.
4. Public Comment: None
5. **Review, Discuss, and Approve DPW's job description for a Custodian/Trash Attendant.**

Marose /Gratton motion to approve job description with the following amendment to hours- Part-time- not to exceed 1000 hours annually. Motion Carried.

6. **Review and Discuss Ordinance describing the duties of the Personnel Committee.**

General discussion and clarification regarding topics and issues that need to be handled in a joint meeting with the Utility Personnel Committee. April's meeting will be joint with Utility. Agenda items are to include revisiting the Casual Day Benefit, Inclement Weather Policy, and an Approval of a revised job application for the City.

7. Old Business- None
8. New Business- May's meeting will include closed session for a performance evaluation.
9. Set Date and Time for Next Meeting: Tuesday April 26, 2022, at 6:30 pm
10. Braun /Gratton motioned to adjourn meeting at 7:30 pm. Motion carried.

Minutes Reported By:
Kay Marose