

Utility Commission Meeting
Monday, May 2, 2022
6:00 PM at Utility Office Building

Members Present: Robert Affeld, Ross Canniff, Dick Evans, Cheryl Braun, Bart Coons, Nick Gahlman, Peter Gallun, and Mayor Wegener

Members Absent:

Also Present: Laurie Runyan

The meeting was called to order at 6:00 PM and roll call was taken. Motion by Canniff/Coons to approve the agenda. Motion carried 5-0. Motion by Braun/Evans to approve minutes from the previous meetings. Motion carried 5-0.

I. Public Appearances/Comments: None

II. Monthly Business:

- A. Approve Vouchers and Checks. Motion by Braun/Canniff to approve vouchers & checks. Motion carried 5-0.
- B. Review Prior Month Income Statement.
- C. Council Acts Affecting Utility.
- D. Consumption Loss.
- E. Review Totals of Delinquent Customers. Had 9 disconnects in April, 1 remains off.

III. Report of Officials:

A. Utility Accountant

- 1. Discuss and take possible action on Scholarship applications. Motion by Braun/Coons to award scholarships to candidates #1 and #3. Motion carried 5-0.

B. Electric Superintendent

- 1. Discuss and possibly approve purchase of Bucket Truck for delivery in 2024. Estimate from Utility Sales is \$257,966, which we have budgeted in the Equipment Replacement Fund. Bucket truck is on a 20-year replacement. Will be making Digger Derrick a 30-year rotation since it's not used as often. We'll be selling our current bucket truck; trade-ins are not accepted; no money is required to get ordered. Motion by Affeld/Coons to approve placing order and purchasing new bucket truck for delivery in 2024. Motion carried 5-0.
- 2. Projects Update. Attended joint action leadership program at WPPI, talked about support services; have access to a transformer loading tool, can do a load survey which will help determine the need of upgrading transformers with the growing of electric vehicles. Discussed customer outreaching, joint energy service support and what WPPI has to offer, was a good seminar. Our cyber security is ok, protection in place. Finishing landscaping from outages in winter and Hyland St. Wegener Electric has the meter sockets replaced; transformers on south block are shut off; have been scheduling with Koch's, Charter and AT&T – Charter is in final stages of getting approval; pipe should be in next week; anticipating starting E. Oak St to dead-end in June; did not anticipate having to landscape the boulevard – mayor said to plan on backfilling only, not seeding, etc. Working on street light replacements, locates, and breakers for Christmas lights.

C. Water/Wastewater Superintendent

1. Projects Update. Summer help started today. Last month the DNR did their 3-year water system inspection, went to each well and the water tower, reviewed records and logbooks, made suggestions on updating some procedures, overall, everything is good. Last week we had over 15,000 ft of the system on the northwest side cleaned and televised and had lift stations 1 and 4 cleaned.

- VI. President: Had a meeting with MSA and Baird re: financing of WWTP upgrade and discussed necessary rate increases. Clean Water Fund loan will be based on all 3 utility depts; Juneau is ranked #6 on funding priority list; possibly make maintenance garage a separate project. Matt at MSA is working with Jim Vermillion at Sensient on getting the contract signed. Cheryl questioned what our legal standpoint is on this because Sensient continues to drag this on. Mac to call Sensient to discuss situation.
- VII. Mayoral Comments: Have had some conversations with John Long at Sensient about getting the contract signed, he says it's in corporates hands. Laurie to contact them requesting they attend our commission meeting.
- VIII. Old Business: none
- IX. New Business: none
- X. Motion by Affeld/Canniff to adjourn into closed session as per §19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Canniff Aye, Evans Aye, Braun Aye, Coons Aye, Affeld Aye.
1. Discuss and possibly approve electrical contractor for Meter Socket Upgrade for E. Oak St. project.
- XI. Motion by Braun/Canniff to reconvene to open session as per §19.85 (2), and disclose findings, if any.
1. Motion was made by Braun/Evans to hire United Electric at the price quoted. Motion carried 5-0.
- XII. Motion by Braun/Evans to adjourn meeting at 7:34 pm. Motion carried 5-0.

Minutes recorded by:
Laurie Runyan