
Common Council
Tuesday, July 13th, 2021
7:00 PM at City Hall
MINUTES



Members Present: Richard Evans, Dave Gratton, Paul Shanks, John Schuster, and Mayor Wegener
Members Absent: Cheryl Braun, Jane Fude
Also, Present: Shawn Hart, City Attorney Andrew Griggs, Jason Laue and Mike Laue -MSA

The meeting was called to order at 7:00 PM.

The Pledge of Allegiance was recited, and roll call was taken.

Shanks motioned and Schuster seconded to approve the agenda. Motion carried 4/0.

Gratton motioned and Schuster seconded to approve the minutes from the previous meeting. Motion carried 4/0.

Schuster motioned and Evans seconded to approve the minutes from the intervening meetings. Motion carried 4/0.

Public appearances and citizen comments:

Mike Laue from MSA to announce that he will be leaving Juneau. His son Jason will be filling his position at MSA to assist the City of Juneau.

Communications: None

Gratton motioned and Shanks seconded to approve \$199,414.15 in checks, \$148,292.37 in vouchers, and \$182,333.84 in electronic payments. Roll call vote, passed unanimously 4/0.

Reports of Officials:

- A. Mayor -*D. Wegener* -no report
 - 1. Shanks motioned and Schuster seconded to approved [Resolution 25-2021](#) (Approve Mayoral Appointments -Library Board). Motion carried 4/0 -Braun and Fude absent.
- B. Clerk/Treasurer -*S. Hart* -no report
- C. Written Reports.
 - 1. Building Permits Report provided.
 - 2. No Police Department Report.
 - 3. No Juneau Fire and Rescue Report
 - 4. No Juneau EMS Report

Reports of Committees/Commission/Boards:

- A. Library Report
 - 1. Chairman Report -*J. Thrane*

Common Council Library Director's Report June 13, 2021

The week of July 19-23 the library will be having our shingles replaced. JF Lopez Roofing from Fond du Lac will be doing the roofing project. The following week D&W Seamless Gutters from Hartford will be replacing our gutter system.

Two exciting NEW summer programs at the library are continuing in the month of July at the library.

Juneau “Tail Trackers”: Each week in June and July (8 weeks total) the Juneau librarians are hiding a different animal tail at various locations throughout Juneau. Each week five photos with caption clues will be posted on the library’s website, the library’s Facebook page and on the main entry doors of the library. Once the tail has been found, patrons return to the library to fill out an entry form stating the location and what animal tail they found. After eight weeks, all correct entries will be added to a drawing and ONE lucky winner will win our “Pig Out” food prize package.

Puzzle Exchange: Come check out the Juneau Public Library’s “Puzzle Exchange” located on the shelves near the public computer hub. Each patron can take one puzzle that interests them (no checkout necessary) and when finished, he or she can return it to share with the rest of the community. You can also share any puzzles you no longer need at your home and share them with the community, too.

The Juneau Public Library in partnership with the Juneau Parks & Recreation Department, the City of Juneau, and the Beaver Dam Chamber of Commerce are happy to announce our first “Centerfield Cinema” outdoor movie of the summer. Due to a generous grant from AARP, the City has been able to purchase a speaker system and will be borrowing a giant inflatable screen and high def. projector from the Beaver Dam Chamber. Our first movie is sponsored by Becker Lawn Care. This sponsorship will cover the licensing fee necessary for showing a feature film publicly. The featured movie is “Sandlot” (1993-rated PG) and will be shown at twilight (approx. 8:30 PM) on Friday, August 13. Attendees can park in the parking lot at the Community Center. Please bring lawn chairs and/or blankets to set out on the outfield grass of the softball diamond. Popcorn and bottled water will be available for purchase at the concession stand. All proceeds from these sales will be used towards future outdoor movies. Patrons can bring their own snacks to the movie, too. Community volunteers are needed to help set up the screen, projector, and speakers before the event, to work in the concession stand, to monitor the grounds during the event, or for cleanup after the event. If you are interested in volunteering at this first outdoor movie, please contact Jannette Thrane, library director, or Shawn Hart, City of Juneau Clerk Treasurer, to express how you would like to volunteer. We are also currently looking for a family or business to sponsor our second “Centerfield Cinema” outdoor movie in September. Please contact City Hall at (920) 386-4800 if you are interested in sponsorship.

The Monarch Library System will have a booth at the Dodge County Fair. The fair runs from Wednesday, August 18 Sunday, August 22. We are thankful to the Fair Board for gifting the Monarch Library System with a free exhibitor’s booth for this year’s fair. We are excited to share with the public all the things the Monarch Library System libraries (all 32 of us) offers and to share in the excitement of the Beaver Dam Community Library joining the Monarch Library System on September 1st, 2021!

B. Plan Commission

1. Chairman Report -D. Gratton

Discussed the project approval for Automated Pet Care; property needed to be rezoned to a PUD to have 2 separately owned lots. Plan Commission found that there was no additional zoning change required for Juneau Vet Clinic. Site plan was submitted by 1850’s Inn for Sidewalk Café pilot program. Combining of 2 parcels for Automated Pet Care approval. Property Maintenance report was discussed.

C. Finance Committee

1. Chairman Report -P. Shanks

Discussed and approved using money from Gym Floor to purchase playground rubber chips for new playground. No action taken on the City purchasing the street lights from Electric Utility; will get moved to next Utility Commission meeting. Approved hiring ServPro to do a

- deep cleaning of Community Center kitchen. Approved hiring MSA to administer WI DNR lead lateral replacement grant. No action taken for Clerk/Treasurers' request for flexible hours.
2. Shanks motioned and Schuster seconded to approve [Resolution 26-2021](#) (Approve Using a Portion of Gym Floor Restriping Money for Playground Rubber Chips). Motion carried 4/0 - Braun and Fude absent. It was explained that we overbudgeted for the restriping of the gym floor and that the rubber chips were a priority to meet safety standards.
 3. Shanks motioned and Evans seconded to approve [Resolution 27-2021](#) (Approve Hiring MSA to Administer WI DNR Lead Lateral Replacement Grant). Motion carried 4/0 -Braun and Fude absent.
 4. Shanks motioned and Schuster seconded to approve [Resolution 28-2021](#) (Award Construction Bid for Hyland Street Project). Further discussed: bid was over our estimated cost. After consulting with MSA, a suggestion was made to do a rebid, with possibly more bids to come in, and to include E. Oak Street.
Shanks motioned and Schuster seconded to withdraw the motion to accept the bid for Hyland Street. Motion not to accept Resolution 28-21 carried. 4/0 -Braun and Fude absent.
 5. Shanks motioned and Schuster seconded to approve [Resolution 29-2021](#) (Approving a Developers Agreement with Auto Pets). Motion carried 4/0 -Braun and Fude absent.

D. Personnel Committee

1. Chairman report – *P. Shanks*

Personnel Committee did not meet. Rec Director put his 2 week notice in, and today was his last day. There will be 2 part time interim recreation directors to help until the position is filled.

E. Public Safety Committee

1. Chairman report -*J. Schuster*

Public Safety Committee did not meet.

2. Schuster motioned and Gratton seconded to approve [Resolution 30-2021](#) (Approve to Extend Premise Juneau American Legion Post #15 for the Veterans Benefit Fund/ATV & UTV Poker Run). Motion carried 4/0 -Braun and Fude absent.
3. Schuster motioned and Shanks seconded to approve [Resolution 31-2021](#) (Approve to Grant Beer and Liquor License). Motion carried 4/0 -Braun and Fude absent. This will be for our new proprietor for the Community Center effective August 1.

F. Public Works Committee

1. Chairman report -*D. Gratton*

Letter was read regarding semi-trucks passing through on E. Center Street; noise nuisance. Public Works will look at the chimney in the manhole-looking for possible damage. Possible no-truck signs on E. Center St. Discussed cost share agreement with Dodge County; no action needed. Discussion was made regarding the time spent by city employees to run the dumpster, Clerk/Treasurer will look into the best cost effectiveness route. Approved cleaning of the Community Center kitchen so it will be ready for new proprietor and to meet inspection. 2 estimates received for the repair of the culvert on Kindt St and Industrial Dr; waiting for more estimates to come in.

2. Shanks motioned and Schuster seconded to forego the Second Reading of [Ordinance 263-2021](#) (Amend Ordinance 12.12.040 -Tree Trimming). Motioned carried 4/0 -Braun and Fude absent. This is regarding the trimming of the city trees that hang over the sidewalks and driving lanes.

- G. Cable TV Committee
1. Chairman Report – *Mayor Wegener*
Discussed new ideas. Scott -DPW was approached to do a report on the leaf site. Ideas for filming.
- H. Community Development Authority
1. Chairman Report – *Mayor Wegener*
Did not meet
- I. Recreation Committee
1. Chairman Report -*P. Shanks*
Had 2 meetings last month. Rec Director submitted his resignation. Instituted an SOP and updated job requirements for the Rec Director position. Gail Amsler -former Rec Director, was offered a part time position as interim Rec Director, and Wendy Jo Smedema to help Gail when she cannot be there, until the position has been filled.
 2. Shanks motioned and Evans seconded to approve [Resolution 32-2021](#) (Accept Letter of Resignation from Recreation Director). Motion carried 4/0 – Braun and Fude absent.
Shamus helped the City to launch the new website on Team Sideline for the Recreation department as well as reaching his goal of getting the City a SplashPad.
- J. Utility Commission Report by Common Council Representative
1. Chairman Report -*R. Evans*
Baker Tilly representative presented the sewer rate study, no action taken. Discussion of transferring ownership of street lights to the City; Baker Tilly rep will follow up on this after his research. Received 2 applications for the WWTP superintendent positions. Notice will be sent out with the next utility billing that payments should no longer be dropped off at City Hall -payments do not get posted on time. Approved new displays for lift stations 1, 4. Approved the trial and possible purchase of a Phosphate Analyzer at WWTP. Digger Derek possibly ready next week. Closed session regarding hiring electrical contractor for Hyland Street project.

Old Business: None

New Business:

- A. Shanks motioned and Evans seconded to approve Provisional Licenses (45 days) for Stephanie M. Jacobs and Dawn A. Patzer. Motion carried 4/0 -Braun and Fude absent.
- B. Shanks motioned and Evans seconded to approve Regular Bartender's Licenses for 2021 (Expiring June 30, 2022) for Katrina E. Barrera, Stephanie M. Jacobs, Christina M. Lackey, Janet S. Merkes, Emily A. Nekich, Dawn A. Patzer, Edward J. Spitz, Chanse Schomber. Motion carried 4/0 -Braun and Fude absent.

Schuster motioned and Shanks seconded to adjourn meeting at 7:51 PM. Motion carried.

Minutes Reported By:
Veronica Easterly