

Utility Commission Meeting
Monday, August 2, 2021
6:00 PM at Utility Office Building

Members Present: Robert Affeld, Ross Canniff, Dick Evans, Bart Coons, Cheryl Braun, Nick Gahlman, Peter Gallun, and Mayor Wegener

Members Absent: None

Also Present: Laurie Runyan, Alex Smudde

The meeting was called to order at 6:00 PM and roll call was taken. Motion by Braun/Canniff to approve the agenda. Motion carried 5-0.

Motion by Canniff/Evans to approve the minutes from the previous meeting. Motion carried 5-0.

Public Appearances/Comments:

A. Tom Hanrahan of WPPI:

1. Presentation: "Shining Through: Your Utility and Joint Action".

WPPI has been in business for 41 years and has 51 members in 3 states. Wholesale power costs have been stable. Community focused programs benefit our customers. In WPPI's new 5-yr business plan, they've targeted for 45% carbon free emissions by 2025. Have entered into a contract for Point Beach Solar Construction, ribbon cutting is Sept 23rd. Protecting systems is a concern such as cybersecurity. WPPI is active in legislation at state and federal levels. WPPI Annual Meeting on Sept 16th. 2021.

B. Jason Laue of MSA:

1. Discuss and possibly approve the S Hyland and E Oak St projects.

Only 1 contractor's bid was received. City Council rejected bid, and will re-bid at later date. Proposed adding East Oak St blocks from Fair St to dead-end to our bid to get more interest in bidding from contractors. S Hyland CBDG grant money received. Projects need to be started by end of 2021 per grant requirements. May be subject to federal wage rates, possibly break projects into separate contracts to keep wage costs down. A section of E Oak St may qualify for special funding; income survey needs to be completed by fall to submit to state. Dan recommends taking on the whole scope of work and sectioning projects to spread over the year, begin construction in 2022. Cheryl asked if this project timeline will meet the DNR deadline for replacing lead laterals. Dan asked commission to approve moving projects forward to city council for approval. Utility portion of E Oak St from Fair St to dead-end is about \$750,000, utility will need to obtain funding.

MSA will present funding options to City. One option is the State Clean Water Act fund which has low interest financing. Motion by Affeld/Coons to recommend to Council to expand original S Hyland project to include all of E Oak St projects. Motion carried 5-0.

Monthly Business:

A. Motion by Affeld/Canniff to approve payment of WPPI invoice of \$321,612.23, and checks of \$110,306.85. Motion carried 5-0.

B. Review Prior Month Income Statement.

C. Council Acts Affecting Utility.

- a. Resolution 27-2021: Approval of hiring MSA to Administer WI DNR Lead Lateral Replacement Grant.

- b. Resolution 28-2021: Award Construction Bid for Hyland Street Project – Not passed.

D. Consumption and Loss. Sewer losses are lower possibly due to dry weather.

E. Review Totals of Delinquent Customers.

Reports of Officials:

- A. Utility Accountant. Nothing to report
- B. Electric Superintendent.
 - 1. Projects Update: Coordinating with MSA to get surveys completed; underground conversions for S Hyland project will begin in 3-4 weeks. Took part in Rec Dept "Hero's Day" program, showed bucket truck. Replaced a handhole on E North St, billed resident for materials. Shared meter tech has been here testing water meters, checking for metering accuracy. AC Engineering worked on 1 substation, continuing with inspections and our GPS system map should be done soon. Summer help employee is done in 2 weeks. Assisted WWTP with lift station 2 confined space entry; electrical problem with well 3, helped with system checks and reset. Negative comments from Dodge County board members were in Daily Citizen re: HVAC low voltage issue at county jail, Utility responded and redistributed circuit to resolve issue within 15 minutes, tested ok. Requested them to retract or clarify their statement as to the situation; Utility is not at fault, it is the customer's responsibility to have circuit protection. Had 5 disconnects this month. Rooftop solar companies are showing interest in Juneau, one customer on E Oak Grove possibly putting one in, Contractor requested solar application for installation. Our electrical system survived the storm Weds night.
- C. Water/Wastewater Superintendent.
 - 1. Discuss and take action on using a correlator service in place of buying the equipment: Obtained quote for \$4,250-5,100 to check the whole city for water leaks; have whole city done now, then it will be about 25% of the city per year. Motion by Braun/Canniff to hire American Leak Detection to perform work not to exceed \$5,100. Motion carried 5-0.
 - 1. Projects Update. Well 2 failed to start while generator was going through test cycle, couldn't recreate issue, will watch during next scheduled cycle. Fixed Ridge Rd water main break; phosphorus analyzer is ordered; prepared for possible heavy rains with Weds storms; Municipal Well came out for vfd in well 3, changes are being made to bid. Mayor recommended new fuse block for Well 3 fail to run issues, fuse block showed heat issues. Mayor commended WWTP staff for asking for help when needed.

Utility President:

- 1. Approve moving Peter Gallun to Water/Wastewater Superintendent and move to Joint Personnel Committee for approval. Motion by Affeld/Coons to approve Gallun to move to Water/Wastewater Superintendent. Motion carried 5-0. Will hold Utility Personnel meeting Monday, August 9th to determine wage scale.
- 2. Approve Laurie coming off Probation effective immediately. Motion by Braun/Evans for Laurie to be off probation effective 7/4/21. Motion carried 5-0.

Mayoral Comments:

- 1. Discuss and take possible action on Sensient contract. Tom Unke completed draft contract, City Attorney reviewed and approved. Will be presented to Sensient this week.
- 2. Discuss Oak Street project. Discussed throughout meeting, nothing to add.

Old Business: Dick asked status of advertising for Water/Wastewater Operator position, job ad has been posted internally for 5 days and will be placed on public sites Tuesday.

New Business: NONE

Motion by Braun/Caniff to adjourn meeting at 8:12 PM. Motion carried 5-0.

Minutes recorded by:
Laurie Runyan