

# **MINUTES OF THE JUNEAU PUBLIC LIBRARY BOARD OF TRUSTEES**

**Wednesday, August 11, 2021**

President Eileen Gratton called the meeting to order at 5:05 PM. Present were Eileen Gratton, Wendy Jo Smedema, Kay Marose, Jenifer Hirschfeld, Supt. Annette Thompson, and Library Director Jannette Thrane.

Absent: Alderperson Paul Shanks, Rosemary Smanz

## **Public Comment:**

-Paul Marose addressed the Board about the nonprofit status of the Friends group.

## **Agenda:**

-A motion to approve the agenda was made by Supt Annette Thompson and seconded by Jenifer Hirschfeld. Motion carried.

## **Minutes:**

-A motion to approve the minutes of the July 14, 2021, meeting was made by E Gratton and seconded by Kay Marose. Motion carried.

## **Budget:**

-Director Thrane shared the monthly expense reports along with the year-to date city expenditures. She discussed the cost of the phone lines and the upcoming increase for cleaning services through Sharkey.

## **Financial:**

-A motion to approve payment of the bills from July 14-August 10, 2021, was made by K Marose and seconded by E Gratton. Motion carried.

-A motion to approve the July 2021 Treasurer's Report was made by E Gratton and seconded by Supt A Thompson. Motion carried.

-Year-to-date Board expenditures were shared. Director Thrane shared that she would like to look into offering streaming service through Hoopla and the online DIY Creative Bug app.

## **Building/Grounds:**

-Roofing project was completed. Nails were found in the grass after the project was done. Damage to Andy Justmann's mower. Roofing company contacted Andy Justmann and compensated him. Company then returned to Library at a later date and rechecked grass for nails.

-LED landscaping plans from July will be completed.

-Director Thrane will contact Paul Shanks about completing shelving for storage.

## **Services & Programs:**

- July programming stats were not available
- The August programming was shared.
- The Summer Reading Challenge has been completed. Patrons were given another week to complete due to Library closure during July.
- Year to date circulation totals were shared.

### **Public Relations:**

- Dodge County Fair booth for Monarch libraries will be this month.
- The first Summer Movie in the Park will be sponsored by Village Garden/Becker Lawn Care Service. "Sandlot" will be shown at the softball field on Friday, August 13 at twilight. Popcorn and water will be available for purchase. Dates for the next Movie in the Park were discussed. It will be sponsored by Gratton Garages.

### **Staff:**

- A motion was made by Supt A Thompson and seconded by Wj Smedema to purchase a new laptop computer for the Library Director's use not to exceed \$1000.00. Discussion occurred about where money would come from. The Hicks19 grant will be used. Motion carried.

### **Board:**

- Director Thrane shared numerous opportunities online for Wisconsin trustee Training from August 23-27, 2001.
- Paul Shanks will no longer be a Library Board trustee since he is moving out of Juneau.

### **Monarch Library System:**

- Monarch Library System is in the process of hiring for the Director position.

### **Director's Report:**

- No written report was provided. Provided information throughout the meeting.

The next monthly meeting of the Juneau Library Board of Trustees will be held on Wednesday, September 15, 2021, at 5:00 pm. This is one week later than the normal scheduled time.

A motion to adjourn at 6:11 pm was made by Wj Smedema and seconded by Supt A Thompson. Motion carried.

Respectfully submitted,  
Wendy Jo Smedema/Secretary

Disclaimer: These minutes are unapproved, and any corrections made thereto will be noted in the meeting at which they are approved.