

**Utility Commission Meeting  
Monday, November 1, 2021  
6:00 PM at Utility Office Building**

Members Present: Robert Affeld, Ross Canniff, Dick Evans, Bart Coons, Cheryl Braun, Nick Gahlman, Peter Gallun and Mayor Wegener

Members Absent: none  
Also Present: Alex Smudde

The meeting was called to order at 6:00 PM and roll call was taken. Motion by Braun/Canniff to approve the agenda. Motion carried 5-0.

Motion by Braun/Evans to approve the minutes from the previous meeting. Motion carried 5-0.

**Public Appearances/Comments:**

1. Matt Castillo and Greg Gunderson of MSA: Presentation and discussion of wastewater facilities plan. Reviewed preliminary plans, discussed options for some items to be done as maintenance instead of replacement. Commission agrees to move forward with project schedule as stated. Public hearing will be held at community center, date and time to be determined.

**Monthly Business:**

- A. Motion by Canniff/Braun to approve payment of WPPI invoice of \$330,602.33, checks of \$163,123.41 and vouchers of \$1,318.67. Motion carried 5-0.
- B. Review Prior Month Income Statement.
- C. Council Acts Affecting Utility.
  1. Resolution 51-2021: Accept Resignation of Clerk/Treasurer
- D. Consumption and Loss.
- E. Review Totals of Delinquent Customers.

**Reports of Officials:**

- A. Utility Accountant
  1. Community Contributions. Motion by Braun/Evans to contribute \$1,800 to CDA for Christmas lights and electrical hookup. Motion by Braun/Canniff to contribute \$900 to City of Juneau Rec Dept. Motion by Braun/Coons to contribute \$700 to Dodge County food pantry. Cheryl asked that we find out if the Shop with Cops program is still going, we will revisit that donation next month. All Motions carried 5-0.
  2. Sensient contract to be discussed at meeting with Sensient on November 15<sup>th</sup>.
  3. Fall Lamp recycling program had lower participation than Spring. A lot of the businesses have switch
- B. Electric Superintendent
  1. Projects Update: Automated Pet Care's new service and transformer is installed and completed, waiting for United to finish to get them powered up. There are some concerns with the ditch between the building and fire hydrant, water valve and piping will be exposed, also undercuts transformer; we required them to extend culvert by 20'; ditch is also very steep and has no shoulder making it unsafe for drivers, would like to have City require them to install a culvert from fire land driveway to entrance driveway. Dan will talk with project superintendent about installing a culvert. City may need to send letter with request. Transformer for Animix is ready, waiting on United to finish. Transformers for next year are ordered, have a 52-week lead time. We will be

installing boxes for Christmas decorations. Sold our digger derrick for \$5,150. Hyland project is moving ahead; Kochs ran into a lot of rocks making it unable to bore and had to trench; they should be done boring and putting in piping this week and finish balance of work the next week.

2. Utility office has lead lateral. Replacement would be covered under the DNR grant, Nick will contact a contractor to schedule replacement.
- C. Water/Wastewater Superintendent
1. Received quote from Trane for boiler maintenance- cleaning \$4,337.
  2. Quote from Trane to integrate boiler with system \$6,676. Prices for both Items #1 and #2 seemed high, Commissioners suggested getting new quotes.
  3. Projects Update: For corrosion control treatment study, the chemical company agreed to pay for sequential testing which will be \$3,000-\$5,000, waiting for draft of contractor's work schedule, meeting with DNR end of January. Well #3: in Sept we had 3 failed-to-start alarms and 4 alarms in October, contacted Municipal Well, the new cabinet for VFD should be coming in December, and cabinet for Well #1 coming in March 2022. Effluent pump making noise, we couldn't pull pump out, called Sabel Mechanical and they pulled pump and are working on it; that pump was initially installed in 2001. Transitioning for winter operations. Peggy on medical leave for 6 weeks, Liz covering lab and doing a good job.

**Utility President:** Attended the WPPI training and observed operations.

**Mayoral Comments:**

1. Situation at 216 Fair St. with water and sewer running thru resident property on E. Oak Grove St., it is against PSC rules and plumbing codes; Commission needs to send notice to homeowner to tie on to his own lateral stubs; include PSC codes for remedying situation. Motion by Evans/Coons to send notice to homeowner to connect their water and sewer to street laterals according to code with directive from PSC. Motion carried 4-0.
2. Sensient contract is long overdue and is affecting the Utility financially, good discussion with MSA on facilities study, need to make this upgrade affordable because of the cost effects on customers.

**Old Business:**

**New Business:** None

Motion by Canniff/Coons to adjourn meeting at 7:50 PM. Motion carried 4-0.

Minutes recorded by:  
Laurie Runyan