
Common Council
Tuesday, November 9, 2021
7:00 PM at City Hall
MINUTES



Members Present: Cheryl Braun, Richard Evans, Jane Fude, Dave Gratton, Kay Marose, John Schuster, and Mayor Wegener
Members Absent: None
Also, Present: Shawn Hart, Jannette Thrane

The meeting was called to order at 7:00 p.m.

The Pledge of Allegiance was recited, and roll call was taken.

Fude motioned and Schuster seconded to approve the agenda. Motion carried by unanimous voice vote.

Public appearances and citizen comments: None

Communications: None

Consent Agenda:

- A. Approve Consent Agenda. Braun motioned and Schuster seconded to approve the consent agenda. Motion carried by roll call vote: Yes-6; No-0.

Reports of Officials:

- A. Mayor: none
- B. Clerk/Treasurer: The new Deputy Clerk started Monday, and she is doing good. The 2021 preliminary audit has started. No concerns at this time. The audit is scheduled for February 5, 2022. The finance committee met and did propose a budget that will be heard at a Public Hearing held on November 22, 2021 at 6 p.m.

Reports of Committees/Commission/Boards:

- A. Library Report
 - 1. Chairman Report - J. Thrane was present to talk about the Thankful Tree at the Library. Jannette also shared that two organizations have reached out to the library to give back. They are collecting coats and food for the food pantry. She said this is the 4th year they will be doing the Countdown to Christmas. Jannette had some reminiscent kits that were purchased by the Dodge County ADRC that available for an individual or a caregiver can check out. Jannette shared that they had a pumpkin decorating contest and now they will be having a gingerbread house decorating contest coming up. Also, a Parade of Trees event will be hosted at the Library but it is a Juneau Chamber of Commerce event.
- B. Plan Commission
 - 1. Chairman Report – D. Gratton said Eric from Excel Engineering and Dave from Keller Inc were present at the last meeting. They discussed expansion plans for Bullseye Industries. The plans were reviewed and are subject to state approval. Donna from Dodge County Housing was all present to present a workforce housing area in Juneau. Different options were discussed, and she will come back to a future meeting. Dave said that action was taken on a setback requirement on a house on South Main Street.

2. Approve Resolution 53-2021 (Amend Official Zoning Map). Gratton motioned and Schuster seconded to approve Resolution 53-2021. Motion carried by roll call vote: Yes-6; No-0.
- C. Finance Committee
1. Chairman Report – C. Braun said at the last meeting they hammered out the budget for 2022. She said not everything was granted that was requested but they ended up with a balanced budget.
 2. Approve Resolution 54-2021 (Approve Renewal of Revolving Line of Credit in the amount of \$250,000). Braun motioned and Gratton seconded to approve Resolution 54-2021. Motion carried by roll call vote: Yes-6; No-0.
- D. Personnel Committee
1. Chairman Report - K. Marose said at the last meeting it was announced that the new Deputy Clerk had been hired and would begin on November 8, 2021. She said they talked about the efforts being made to fill the Clerk/Treasurer position. They discussed an EMS accident that occurred in September. Kay said that a Personnel Meeting was held prior to the Council Meeting and they recommend offering the position to the candidate interviewed.
 2. Approve Resolution 55-2021 (Approve Hiring New Clerk/Treasurer). Marose motioned and Braun seconded to approve Resolution 55-2021. Motion carried by roll call vote: Yes-6; No-0.
 3. Approve Resolution 56-2021 (Approve Accommodations for former Clerk/Treasurer to Continue in an Advisory Role). Marose motioned and Fude seconded to approve Resolution 56-2021. Motion carried by roll call vote: Yes-6; No-0.
- E. Public Safety
1. Chairman Report – J. Schuster – no meeting
- F. Public Works
1. Chairman Report – D. Gratton – no meeting
- G. Cable TV
1. Chairman Report – J. Fude said they discussed ideas for recording, and she said they are still looking for a TV Producer.
- H. Community Development Authority
1. Chairman Report – D. Wegener said the CDA will be used as conduit from the Utility Commission for community contributions that are funded 50% by the local utility and 50% by WDPI for additional Christmas lights and installation of Christmas lights. An \$1800 contribution was received for the fund. There is one business in the industrial park that is looking to expand.
- I. Recreation Committee
1. Chairman Report – K. Marose said they discussed a splash pad. There is a \$100,000 grant and \$100,000 in the city budget for it so fundraising would also be needed. There will be continued discussion on this. There is also an opportunity for a \$62,000 grant from the Greater Watertown Community Health Foundation for a Talk, Read, Play play space. Kay said they are having some issues with children using the City of Juneau recreational activities that do not live in the city. Bingo is being moved to either Tuesday or Thursday. There is a Wine and Design event being scheduled. The Recreation Department along with the library will be providing additional kids activities following Breakfast with Santa. Kay said that Ashton is gathering information regarding an outdoor fitness court in Juneau.
- J. Utility Commission Report by Common Council Representative
1. Chairman Report – R. Evans said there was discussion with representatives from MSA regarding the Wastewater facility upgrade plans. A Public Hearing will be set up in the near future. Richard listed contributions that have been made by the commission. He said a meeting concerning the Sensient Contract is set for Monday, November 15, 2021. Richard said a Digger Derrick was sold for \$5150. The situation regarding residents having their water and sewer pipes extended from another residence was discussed and this is against PSE rules. The

commission will send notice to the homeowner to resolve this within reasonable time. At the October meeting, the commission approved new sewer rates recommended by the Sewer Usage Study conducted by Baker Tilly.

2. Ordinance 266-2021 (Ordinance to Amend Ordinance 13.08.080 Reflecting Changes in the Amount of Sewer Service Charges) Second Reading. Evans motioned and Braun seconded to approve Ordinance 266-2021. Motion carried by roll call vote: Yes-6; No-0.
3. Resolution 57-2021 (Set Sewer Rates). Evans motioned and Gratton seconded to approve Resolution 57-2021. Motion carried by roll call vote: Yes-6; No-0.

Old Business: None

New Business: None

Adjourn Meeting. Braun motioned and Schuster seconded to adjourn meeting at 7:39 p.m. Motion carried.

Minutes Reported By:
Shawn Hart